PICKUP
FreightServices

# Control of Substances Hazardous to Health (COSHH) Policy

## Policy Statement

Pickup Freight Services is committed to ensuring the health and safety of our employees and anyone affected by our activities. As part of this commitment, we recognise the importance of managing substances hazardous to health and preventing exposure to such substances. This COSHH Policy outlines our approach to identifying, assessing, and controlling the risks associated with hazardous substances.

## Scope

This policy applies to all employees, contractors, and any other parties who may be affected by Pickup Freight Services' activities involving substances hazardous to health.

## Definitions

- Hazardous Substances: Any substances that may cause harm to health, including but not limited to chemicals, dust, fumes, vapours, gases, and biological agents.

- COSHH Assessment: The process of identifying and evaluating the risks associated with hazardous substances.

## Responsibilities

- All employees are responsible for:
    - Familiarising themselves with this COSHH Policy and relevant procedures.
    - Reporting any concerns or incidents related to hazardous substances promptly.
    - Properly using and maintaining personal protective equipment (PPE) as provided.
- Managers and supervisors are responsible for:
    - Ensuring that COSHH assessments are conducted for relevant activities.
    - Providing necessary training and information to employees.
    - Implementing control measures to minimise risks.



## COSHH Assessments

- COSHH assessments will be conducted for all activities involving hazardous substances.
- Assessments will include the identification of substances, evaluation of exposure routes, determination of risk levels, and implementation of control measures.

## Control Measures

Pickup Freight Services will implement control measures to minimise exposure to hazardous substances. This may include engineering controls, substitution of substances, and the use of personal protective equipment.



## Information and Training

Employees will receive appropriate information and training on the hazards of substances they may encounter, safe handling procedures, and the use of control measures.

## Emergency Procedures

Emergency procedures, including first aid measures and reporting mechanisms, will be in place in the event of accidental exposure or spills.

## Monitoring and Review

Regular monitoring of control measures and periodic reviews of COSHH assessments will be conducted to ensure their effectiveness.

## Reporting and Recording

Incidents, near misses, and any changes in the use of hazardous substances will be promptly reported and recorded.

## Review and Updates

This policy will be reviewed annually and updated as necessary to reflect changes in legislation, industry best practices, or the evolving nature of our business.

Luke Pickup
Managing Director